

IMPORTANT

Please be sure to give this to the parents/guardians

April 2004

To: All Parents/Guardians**Information on FY2004 School Attendance Subsidy**

From: Setagaya City Board of Education

Setagaya City offers subsidies that covers part of the expenses that need to be paid to the school after the event so that children can enjoy learning at school. If you would like to receive a FY2004 School Attendance Subsidy, please read this information carefully and complete the application form.

If you received a subsidy for FY2003 and are still living in Setagaya City, please complete the application form mailed to you. If your application is not received by the end of April, please submit your application according to the "Application Submission Procedures" below. (The benefits for the past fiscal year have ended as of the end of the fiscal year. You must submit an application every fiscal year.)

Eligibility

Either of the following families with a child living in Setagaya City and attending a municipal elementary or junior high school (If you live in outside of Setagaya City, then please consult the board of education in your municipality.)

1. A family that is currently receiving public financial assistance for everyday living (To receive a School Attendance Subsidy, you must complete this application).
2. A family whose total income of all household members from January through December 2003 is below subsidy standard amount.

(The total income of household members who are 16 years of age or older is considered for authorization deliberation.)

[Subsidy Standard Amount (approximate)] The amount is raised or lowered according to the ages of the household members.

Category	No. of Household Members				
	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons
Assistance Needed I (Benefits for all expense items)	About ¥2,760,000	About ¥3,430,000	About ¥3,910,000	About ¥4,450,000	About ¥5,220,000
Assistance Needed II (Benefits for some expense items)	About ¥2,910,000	About ¥3,640,000	About ¥4,160,000	About ¥4,750,000	About ¥5,570,000

· "Income" refers to the amount remaining after necessary expenses (for business income) are subtracted from the entire income or the "salary income amount after deductions" (for salaried income).

· As a rule, "Household Members" refers to the members of the household included in the resident registration during the month the application is submitted.

< Reference >

The following are examples of matters related to changes in income. If any of the following applies to you, please use this as reference when completing the application form.

- Public financial assistance for everyday living was terminated or discontinued.
- Municipal Resident's Tax is either non-taxable, or was reduced, or waived.
- Unincorporated Business Tax was reduced or waived.
- Fixed Property Tax was reduced or waived.
- National Pension premiums were waived.
- Received a loan for welfare funds for everyday living.
- National Health Insurance premiums were reduced, or waived, or collection was postponed.
- Received Child-Raising Allowance (This is different from Child Allowance, Child Development Allowance and Special Child-Raising Allowance).
- The parent/guardian is a laborer hired by the day with an Unemployment Countermeasure Program Handbook, or a laborer hired by the day and registered with the Public Employment Security Office.
- A family having difficulty paying school expenses due to financial reasons.

Application Submission Procedures**1. Document for Submission**

Name of Document: FY2004 School Attendance Subsidy Application (with Letter of Attorney for Payment Acceptance and Request Form for Financial Account Deposit)

Available Locations: Any Setagaya City elementary/junior high school
School Affairs Division, Setagaya City Board of Education (Counter # 30 No. 2 Bldg. 3F, City Office Main Bldg.)

How to Obtain the Form: Since forms are not mailed individually, please go to the locations where the form is available and pick up an application.

2. Submission Deadline

May 28 (Friday), 2004 (Application for the First Round Authorization Deliberation)

Applications may be filed after the abovementioned date. However, the final acceptance date for FY2004 is February 28(Monday), 2005.

There is more information on the back. Please be sure to read the back as well, and if you have any questions, please call the number written on the back.